

Millie Lewis of Greenville, Inc.
Owned and operated by Barbara and George W. Corell

SCHOOL INFORMATION/ENROLLMENT FORM

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Whether it is your desire to become a top fashion model or you are simply looking for personal development, we have specially designed programs to help fulfill your goals. We are here to help you discover your inner beauty. If we can help strengthen your self-esteem, then we have helped you create an asset that will serve you well for the rest of your life.

We offer courses in a unique training complex that includes classrooms equipped with runways, televisions and VCRs, and an on-site salon. Because classes are small (no more than 10 students per class), you receive individual attention. The instructors and staff at Millie Lewis are always available if you have questions. If there is ever a problem in the classroom, you are encouraged to discuss the situation first with your instructor. If you need further assistance, please contact the school owners.

Millie Lewis of Greenville is licensed by the Commission on Higher Education, 1333 Main Street, Suite 200, Columbia, SC 29201, telephone (803) 737-2260.

No guarantees: Enrollment at the school or completion of the program does not guarantee employment. Millie Lewis Modeling Agency offers qualified applicants an opportunity to model. We do not require enrollment at the school for listing with the agency, if you have had previous training or experience.

Admissions requirements: Anyone may enroll in the basic Personal Development program. The upper level courses are open to those students who have successfully completed the basic course or who have obtained a level of equivalent experience.

Application procedures: An applicant must complete this School Information/Enrollment Form and submit it with the appropriate application fee. If the applicant is a minor, the parent or guardian must sign this form.

Calendar: The school is closed for most nationally observed holidays. We provide a class schedule at the beginning of each course.

Standards of progress and conduct: Students are expected to attend all classes and to be on time for each class. Students must conduct themselves courteously. Profanity, cigarettes, alcohol or drugs are not allowed. Students are expected to prepare any outside assignments, always to come to class looking their best (no blue jeans allowed), and to keep up with their textbook readings. If any class must be missed (because of sickness, travel, etc.), make up work must be arranged with the instructor. Students are graded in each class session on attitude, appearance, and ability.

CERTIFICATE PROGRAMS OFFERED

Teen Personal Development/Modeling

10 weeks, 17.5 hours

Ages 12 through 17

Make-up techniques and application skills, hair, skin and nail care, wardrobing, posture, exercise, nutrition, social graces and business etiquette, voice and diction. You are also provided modeling training in the areas of runway, photographic and television.

Adult Personal Development

10 weeks, 20 hours

Ages 18 and up

Make-up techniques and application skills, hair, skin and nail care, wardrobing, posture, exercise, nutrition, social graces and business etiquette, voice and diction. At the end of the program, choose either an intensive wardrobing workshop or runway modeling and choreography.

Professional Modeling

16 weeks, 32 hours

Four photographic sessions, advanced television auditioning techniques, intensive agency preparation and competition for the prestigious title of "Model of the Year".

Advanced Modeling

14 weeks, 28 hours (Summer 10 weeks, 20 hours)

Extensive training in runway modeling and choreography, two photographic sessions and commercial television training.

Kid's Club

12 weeks, 18 hours (Summer 9 weeks, 13 ½ hours)

Kid's Club classes are grouped by age (5-8 and 9-11)

Manners, personal grooming habits and visual poise. Runway modeling, photographic modeling, and television commercial training.

Advanced Kid's Club

12 weeks, 18 hours (Summer 9 weeks, 13 ½ hours)

Ages 5 - 11

Additional photo session, advanced runway training, television modeling and auditioning techniques.

Professional Kid's Club

10 weeks, 15 hours

Ages 8 - 11

Additional runway and television training, color photography and black and white headshot session. Includes laser copies for distribution to our clients.

Inquire about other short courses that may be offered from time to time.

MILLIE LEWIS COURSE PRICES, PAYMENT SCHEDULE AND CLASS MEETING TIMES ARE PROVIDED ON SUPPLEMENTAL SHEETS AND ARE MADE A PART OF THIS INFORMATION BY REFERENCE.

Enrollment Form

(Applicant) hereby applies for enrollment in the following course:

<u>COURSE</u>	<u>NUMBER OF WEEKS</u>	<u>HOURS PER WEEK</u>	<u>TOTAL CLOCK HOURS</u>	<u>CASH PRICE OF COURSE</u>
_____	_____	_____	_____	\$ _____

Starting Date: _____ Address: _____

Class Schedule: _____

Age: _____ Phone: (Home) _____ (Work) _____
(Parent or Applicant) (Parent or Applicant)

E-Mail Address: _____

Emergency Contact: _____ Phone: _____

First payment \$ _____ must be paid in advance to guarantee your place in class.

PAYMENT PLAN: Payments on the unpaid balance will be paid by Applicant to School in consecutive monthly payments of \$ _____ due on the first of each month. There will be a \$20.00 LATE CHARGE for payments received after the 10th of each month. A student whose payments are more than three weeks past due will not be permitted to continue classes until his or her account is current.

() Check here if you want your monthly payments charged to Visa/MC/AmEx. Card
 No. _____ Expire Date: _____

Cancellation and refund policy:

Prior to classes beginning: Applicant may cancel the Enrollment Agreement without penalty by notifying School no later than the fifth (5th) business day after the date the agreement was signed. After the fifth (5th) business day, School is entitled to a nonrefundable fee of \$75.00.

After classes begin: For the first 60% of the course, refunds will be pro-rated based on the last day of attendance, plus the \$75.00 nonrefundable fee and a \$25.00 textbook/supplies fee. It is Applicant's responsibility to notify School of cancellation request. After the first 60% of the course, School may charge for the entire course. Refunds will be made within 30 days after the effective date of termination.

The applicant acknowledges receipt of a copy of this three-page School Information/Enrollment Form. Class and payment schedules and course descriptions are included on supplemental pages and are made apart of this information form by reference.

 Signature (Parent or guardian if minor applicant) Date School official

Financially Responsible Person's Name & DL# _____

